

U.S. MISSION, PAKISTAN - CONSULATE GENERAL KARACHI

VACANCY ANNOUNCEMENT NUMBER: 10-162

OPEN TO: All Interested Candidates

OPENING DATE: May 27, 2010

POSITION: **Surveillance Detection Coordinator**, FSN-7, FP-7*

CLOSING DATE: June 09, 2010

POSITION NO: K-56132

WORK HOURS: Full-time; 48 hours/week

*Not-Ordinarily Resident: US\$ 37,351 p.a. (Starting salary)

(Position Grade: FP-7 to be confirmed by Washington)

*Ordinarily Resident: Rs.702,306 p.a. (Starting salary)

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Consulate General in Karachi is seeking an individual for the position of Surveillance Detection (SD) Coordinator in the Regional Security Office.

BASIC FUNCTION OF POSITION:

Incumbent plans and coordinates SD operations to provide security coverage to the USG facilities, the employees and the family members. In case of an imminent attack, disseminate the information to the concerned people, calls for immediate assistance and takes action to prevent injury and death to personnel and destruction of property. The SD Coordinator is the overall SD team leader for all the SD guards and has decision making authority for SD related issues.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office.

QUALIFICATIONS REQUIRED:

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

1. EDUCATION: Completion of a Bachelor's degree (14 years of education) in science or arts is required

2. EXPERIENCE: Minimum of two years of Surveillance/Security related experience is required. Previous military or security experience in a position which involved observation/surveillance skills and techniques is required.

3. LANGUAGE: Level III (good working knowledge) Reading/Writing/Speaking in English and Level IV (fluent) Reading/Speaking/Writing in Urdu is required.

4. KNOWLEDGE: Must have a thorough knowledge of surveillance techniques, familiarity with normal traffic patterns, pedestrian behavior, the consulate facilities and travel routes. Knowledge of the host country law enforcement capabilities is required.

5. ABILITIES & SKILLS: Must have a valid Pakistani driver's license for car/jeep. Must be skilled in the use of surveillance equipment, be able to use MS Office and be able to work independently and adapt to changing circumstances without requesting guidance. Must have strong observation skills.

SELECTION PROCESS:

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

1. Post Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Applicants for the position must meet the **required** qualifications as advertised in the vacancy announcement. Trainee level(s) may be established below the full performance grade level listed if not fully qualified.
5. Current employees who have voluntarily been reassigned/promoted from one position to another are not eligible to apply within **six months** from the effective date of the reassignment/promotion.
6. Current employees who have received any training which incurs a cost to the U.S. Government (Mission-funded or Washington-funded) at his/her present position are not eligible to apply in another section/agency within **six months** from the effective date of the training.
7. Candidates need to indicate on the Application for Employment if any family member is working in the U.S. Mission, Pakistan and, if so, in which section they are employed.

TO APPLY:

Interested applicants for this position must submit the DS-174 (Application for Employment as Locally Employed Staff or Family Member) on the following GPO address. To see all open advertised positions, please visit Embassy website http://islamabad.usembassy.gov/employment_opportunities.html. Only shortlisted candidates will be contacted for test or interview.

SUBMIT DS-174 TO

Human Resources Office
U.S. Embassy Islamabad
P.O. Box 1048, GPO
Islamabad

DEFINITIONS:

1. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has shifted the main residence focus to the host country and has the required work and/or residency permit for employment in country.
2. Not-Ordinarily Resident (NOR): Typically NORs are US citizen EFMs (Eligible Family Members) and family members of FS, GS, and military personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

CLOSING DATE FOR THIS POSITION: June 09, 2010

U. S. Mission, Pakistan is an equal opportunity employer. All applicants will receive consideration without regard to race, color, religion, gender, national origin, disability, age, sexual orientation, social status, or political ideologies/affiliation.